



Minutes of EDC Meeting 13 January 2025

Caddo Mills Economic Development Board
Monday, January 13, 2025 at 6:00 PM CST
(City Hall) 2313 Main Street Caddo Mills, Texas 75135

Agenda

I. CALL THE MEETING TO ORDER/ANNOUNCE THAT A QUORUM IS PRESENT

President Kevin Mills called the meeting to order at 6:00 pm CDT.

Members Present – President Kevin Mosher, Vice President Derrek Ruff, Board Members Lori Howell, Cody Hawkins, and Rosalyn Kelly.

Staff Present – Matt McMahan (ex-officio), John Hubbard

Visitors: Chris Davies, Mayor

II. INVOCATION - Derrek Ruff gave the invocation.

III. ACTION/DISCUSSION: Open Forum

*Citizens who wish to address the board must limit their remarks to no more than two minutes each. Unless an item is posted on the Agenda, the Texas Open Meetings Act prohibits the board from responding to any comments other than to refer the matter to a future agenda, to an existing policy or to a staff person with factual information. Claims against the Caddo Mills EDC, board members or employees are not appropriate for citizens' comments.

IV. ACTION/DISCUSSION: Approve Minutes of Previous Meeting Held on December 17, 2024.

Motion by Cody Hawkins, seconded by Lori Howell, to approve the December 17, 2024, minutes of the Caddo Mills Economic Development Corporation. The motion carried unanimously.

V. ACTION/DISCUSSION: Approve Financial Report

Motion by Cody Hawkins, seconded by Lori Howell, to approve the November 2024 financial report. The motion carried unanimously.

VI. ACTION/DISCUSSION: Discuss and consider Discuss the preparation of a site plan, survey, and annexation process for 5569 FM 1565 and 4615 FM 1565 into the City of Caddo Mills.

Motion by Derrek Ruff, seconded by Lori Howell, to approve initiating the annexation process of 5569 FM 1565 and 4615 FM 1565 into the City of Caddo Mills. The motion carried unanimously.

VII. ACTION/DISCUSSION: Discuss and consider improvements and updates to EDC office located at 2404 Second Street.

Motion by Lori Howell, seconded by Rosalyn Kelly, to approve improvements to the EDC Office, including coordinating with the City Manager to obtain quotes for constructing an asphalt parking lot. The motion carried unanimously.

VIII. ACTION/DISCUSSION: Discuss and consider Marquee policy.

Motion by Rosalyn Kelly, seconded by Lori Howell, to approve the Marquee policy. The motion carried unanimously.

IX. ACTION/DISCUSSION: Receive a report from John Hubbard and Guy Brown on Economic Development Corporation activities. – No action was taken.

X. EXECUTIVE SESSION: In accordance with the Texas Government Code, Section 551.001, et. Seq., the Economic Development Corporation committee will recess into Executive Session (Closed Meeting) to discuss the following:

- Discuss and consider board member candidates for the Caddo Mills Economic Development Corporation.
- Discuss and consider Economic Development Specialist candidates.

XI. RECONVENE INTO REGULAR SESSION:

In accordance with Texas Government Code, Section 551.001, et.seq., the Economic Development Corporation committee will reconvene into Regular Session to take any action necessary regarding the following items discussed in Executive Session:

- Caddo Mills Economic Development Corporation Board candidates.
- Economic Development Specialist candidates.

No action was taken but the Board's recommendation for Jennifer Helms and Lane Parrish to replace Laura Gallager and Beth Dattomo, as well as the proposed term adjustments will be considered at the Caddo Mills City Council meeting on January 14, 2025.

XII. Board and Staff Comments

Board and Staff Comments relating to items of public interest: Announcements regarding local or regional civic and charitable events, upcoming meetings, informational updates on EDC projects, awards, acknowledgement of meeting attendees, birthdays, requests of the EDC Director for items to be placed on upcoming agendas, and condolences.

XIII. FUTURE AGENDA ITEMS

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XIV. ADJOURN – The meeting adjourned at 7:44 pm

John Hubbard, Interim EDC Director

Kevin Mosher, President

Date: _____